



Focus On Safety Pty Ltd

Registration Form Confined Space Training

Please complete and return this form - Email – admin@focusonsafety.com.au

COMPANY NAME (or private participants name if not going through company):

POSTAL ADDRESS:

POSTCODE:

PHONE:

FAX:

CONTACT PERSON:

PLEASE NOTE: Please ensure participants are advised to bring their own lunch.
Morning tea will be supplied by FOS

PLEASE INDICATE WHICH CONFINED SPACE LEVEL IS REQUIRED.

2 Day Confined Space – \$390.00 per attendee 7:30am – 3:00pm each day	3 Day Confined Space - \$550.00 per attendee 7:30am – 3:00pm each day
REFRESHER for the 2 & 3 Day Confined Space course (1 day) - \$195.00 per attendee - 7:30am – 3:00pm A copy of current qualification must accompany registration return. Booking will not be processed until this is received	
1 Day Enter & Work in Confined Space - \$199.00 per attendee 7:30am – 3:00pm <i>Please note this is a very BASIC course. If the worker is required to perform any other duties other than basic entry our 2 or 3 day courses will be needed. If you require further information please call our office.</i>	
REFRESHER 1 Day Enter & Work in Confined Space - \$150.00 per attendee 7:30am – 3:00pm A copy of current qualification must accompany registration return. Booking will not be processed until this is received	

Attendees are asked to arrive by 7.20am. No late attendees will be admitted once the course has commenced and as a result the non attendance fee shall apply. As part of this course a practical assessment is conducted. Attendees are required to wear suitable clothing and safety footwear.

TRAINING DATES:

LOCATION: Focus on Safety

	Candidates Name	USI Number		Candidates Name	USI Number
1			3		
2			4		

Are you applying for RPL/RCC Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes, please fill out the RPL/RCC form (available from Office) Are you aware of any special needs of your attendees: Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes, please inform the office prior to course commencement	
METHOD OF PAYMENT	
<input type="checkbox"/> Cheque or Money Order (Payable to Focus On Safety Pty Ltd) <input type="checkbox"/> Credit Card. Please debit my (name account type): <input type="checkbox"/> Visa <input type="checkbox"/> Master Card <input type="checkbox"/> Bankcard Verification Code _____ Account Number _____: _____: _____: _____ Expiry Date: __/__/____ Name on Card _____ Debit amount: AUD\$ _____: _____ Purchase Order Number: _____ Please ensure that the method payment is completed prior to returning to Focus On Safety.	
Cancellation Policy	
Focus On Safety Pty Ltd realise that cancellation or deferment of a course is sometimes unavoidable and therefore have established the following guidelines: <ul style="list-style-type: none"> • Focus On Safety Pty Ltd registration/booking form binds the client to full payment on completion of the Training or Assessment • No penalty applies if student is moved to another course date in the first instance. However if student is moved multiple times full course fees will apply • Full fee if cancellation request is received less than 48 hours before the commencement of the course 	
Authorisation: I have read and agree to the conditions of the Cancellation Policy. I confirm the above enrolment for myself/my company for training to be conducted by Focus On Safety Pty Ltd. No payment will be deducted until commencement of the course.	
Name: _____	Signature: _____ Position: _____ Date: _____
CONFIRMATION NUMBER:	

Focus On Safety Pty Ltd

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Fax 61 2 65713344

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